

PADDINGTON-WOOLLAHRA RSL SUB BRANCH

ABN 29 574 391 913



ANNUAL REPORT AND BALANCE SHEET

1ST JANUARY 2019 TO 31 DECEMBER 2019

Sub Branch Committee 2019

President
Terrence Farley

Vice President
John Unicomb

Secretary
Jacqueline McDonald

Treasurer
Andrew Shurety

Committee

John May
Joshua Menier
Thomas Rigby

Patron

His Excellency General
the Honorable Sir
Peter Cosgrove AK MC (Retd)

PADDINGTON-WOOLLAHRA RSL SUB BRANCH

Notice of Annual General Meeting:

The Annual General meeting will be held in the Anzac Room 12 noon Sunday 15th March 2020

Agenda

1. Apologies'
2. Reading and confirmation of minutes of 2019 AGM
3. To receive and consider the Annual report and financial statements for the year ending 31st December 2019
4. Presidents report
5. Secretary's report
6. Financial report including balance sheet, accounts and statement of affairs as at 31st December 2019
7. Election of officers of the committee
8. Election of Auditor- KLM Accounting
9. Election of EDMC delegates
10. General Business
11. Close

Patrons

Paddington-Woollahra RSL Sub Branch

*His Excellency General the Honourable
Sir Peter Cosgrove AK MC (Retd)*

Life Members of Paddington-Woollahra RSL Sub Branch and the RSL of Australia

Bob Owens BEM
John Unicomb

PRESIDENTS REPORT

It is my pleasure to present the annual Presidents report for 2019.

The subbranch has made some progress this year with renovations of the office area. Due to years of neglect the office had become unworkable for the committee. Led by PTE Sandy Sahyoun, the committee transformed the room into a contemporary office and one which will enable the committee to function effectively. Our annual ANZAC service was well attended with a special speech by COL. Egan, along with a RAN Padre and RAN Catafalque Party which provided lustre to the event. The committee also attended the Rose Bay RSL 100-year celebration. Two members of the committee (President and Secretary) attended Governance Training which was initiated by RSLNSW. Our Land Rover is coming along nicely and is being made available to the RSL as well as RSLNSW and EMDC a big thank you to CPL Tom Rigby for his efforts.

Our sincere condolences to all our subbranch members who have passed in the past 12 months your honour, service and dedication to this country will never be forgotten. I wish to pay special mention to Jock Auld who passed, Jock was a regular attendee at our special services. Jock served during WWII and was one of the last remaining service personnel in our subbranch from that conflict.

A big thank you to the Secretary SGT Jacqueline McDonald for her hard work in updating and developing policies which have supported the governance of the subbranch.

Our Vice President AB John Unicomb attends the regular EMDC meetings and does many selfless hours visiting former service personnel and espousing the values and traditions of the RSL across the area. John also attended the Vietnam Veterans Day in Martin Place.

Three of the Committee (President, Treasurer and Secretary) attended the State congress in Albury. This event provides education and training to committee members and allows your subbranch to vote on matters raised by RSLNSW. Next year's State Congress will be held in Newcastle. The Remembrance service was again well attended and a big thank you to PTE Sahyoun, SGT McDonald and AB Unicomb for their hard work in putting this together.

The subbranch has also purchased an investment property in Nelson Bay, this will ensure the longevity of the subbranch in providing a sound financial strategy in lieu of fixed term deposits.

The Treasurer, WO2 Andrew Shurety has worked tirelessly on different projects throughout the year and deserves recognition for his hard work. Andrew has made significant advancements in the development of the new cenotaph across the road from the club and was also instrumental in the purchase of our asset.

Overall the committee has worked hard to ensure this subbranch remains viable and strong, however the number of committee members are shrinking. If you feel you can assist in any way, we would love to hear from you.

Lastly, I look forward to 2020 and beyond as we set this subbranch up for a bright and prosperous future and more importantly to posture the committee, in support of the contemporary veteran.

LEST WE FORGET

Yours in service
Terrence Farley JP

SECRETARYS REPORT

Dear Members,

This has been another busy year for your Committee. The President, Treasurer and I attended State Congress in October at Albury where we networked with other sub-branches. We discussed common themes and shared strategies to ensure our Sub-Branches remain contemporary and provide value to our members and veterans. We have entered a new era with the new Constitution, and we have a new State Branch CEO, Johnathan Black.

Your committee provide representation for Rosebay's Sub-Branch 100-year anniversary and we attended governance training which reinforced how we run the sub-branch and contribute to charities.

As endorsed by our members, we have investigated and sought approval from State Branch to diversify our investments. We purchased an investment property in Nelson Bay and will be investing funds in a recommended managed fund. We have also refurbished our office which is almost complete.

We held successful Sunday ANZAC Day and Sunday Remembrance Day Services with good attendance from our local communities, schools, Council and we were privileged to have representation from the RAN for our guest speakers, Chaplain, Catafalque party and Bugler.

In 2020 we hope to hold our Remembrance Day Service outdoors at our Cenotaph which we are working towards refurbishing in time for Remembrance Day.

We have continued to communicate to our members through flyers, President's letters, email, Facebook and website.

We are now busy planning for the year ahead. Some dates to remember are listed below:

- AGM: Sunday 15 March 2020
- ANZAC Sunday Service: 19 April 2020
- Remembrance Day Sunday Service: 7 November 2020
- Quarterly meetings – Notifications will be provided on Facebook, our Website, via email and flyers

During this bushfire season we also acknowledge the contribution your committee and other members who are current serving military or emergency service workers who have assisted in bushfire protection and recovery efforts.

To our beloved Comrades who have passed away or have lost a love one this past year, they will always be in our thoughts.

LEST WE FORGET

Jacqueline McDonald

Hon Secretary

TREASURERS REPORT

Dear members,

Again 2019 was a big year in regard to financial developments at the Sub Branch. Last year we consolidated our bank accounts to have one working account and two term deposits. These term deposits have consistently dropped in interest rates in line with the RBA dropping them also. This has significantly reduced our income and we have had to redefine our financial strategy to achieve not only enough income but to also attempt to grow our capital at the same time.

We have purchased a 3-bedroom Penthouse at Nelson Bay in the Mantra Resort for 665K which we believe will give us a good income return and sound capital growth. We are also in the process of investing \$1 million in a managed fund with a company called Ethinvest. The expected returns here are an income of 3-4%. The expected income and capital over the next ten years is 4-5%.

We also have invested 650K term deposit for 12 months at 1.8%. These 3 investment strategies have a very diversified intent and should provide the sub branch with some good financial direction for years to come.

We donated over \$5000 this year the majority to the Sub Branch Support fund to help the less fortunate Sub Branches

We have changed auditors and, in the process, have saved around \$4000 per annual. We have also disconnected the landline phone with a saving of \$400 per year for this.

Paddington/Woolahra RSL Sub/Branch is financially sound, and it is the intention where possible that any benefits should be passed on to its members.

To our Beloved Comrades who have passed away or have lost a love one this past year, they will always be in our thoughts.

LEST WE FORGET

Andrew Shurety Hon Treasurer

PADDINGTON WOOLLAHRA R.S.L SUB BRANCH
ABN: 29 574 391 913


STATEMENT BY MEMBERS OF THE COMMITTEE

The committee members have determined that Paddington Woollahra R.S.L Sub Branch is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the members of the committee the Statement of Financial Performance, the Statement of Financial Position and Notes to the Financial Statements:

- 1 Present fairly the financial position of the Paddington Woollahra R.S.L Sub Branch as at December 31, 2019 and its performance for the year ended on that date in accordance with the accounting policies as described in Note 1 of the financial statements.
- 2 Comply with the Australian Accounting Standards as described in Note 1 of the financial statements.
- 3 At the date of this statement, there are reasonable grounds to believe that the Sub Branch will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President.....
T Farley

Treasurer.....*Andrew Shurety*
A Shurety

Dated this 11..... day of FEB..... 2020

PADDINGTON WOOLLAHRA R.S.L SUB BRANCH
ABN: 29 574 391 913

INCOME STATEMENT FOR THE YEAR
ENDED 31 DECEMBER 2019

	Note	2019 \$	2018 \$
INCOME FROM ORDINARY ACTIVITIES			
Income		58,555	57,087
TOTAL INCOME FROM ORDINARY ACTIVITIES		<u>58,555</u>	<u>57,087</u>
EXPENSES FROM ORDINARY ACTIVITIES			
Expenses		46,419	59,844
TOTAL EXPENSES FROM ORDINARY ACTIVITIES		<u>46,419</u>	<u>59,844</u>
SURPLUS (DEFICIT) FROM ORDINARY ACTIVITIES BEFORE INCOME TAX EXPENSE		<u>12,136</u>	<u>(2,757)</u>
Income Tax Expense relating to Ordinary Activities		-	-
SURPLUS (DEFICIT)		<u>12,136</u>	<u>(2,757)</u>
OTHER COMPREHENSIVE INCOME		<u>-</u>	<u>-</u>
TOTAL COMPREHENSIVE INCOME		<u>12,136</u>	<u>(2,757)</u>
OPENING RETAINED PROFITS		<u>2,513,749</u>	<u>2,516,506</u>
NET SURPLUS/(DEFICIT)		<u>12,136</u>	<u>(2,757)</u>
CLOSING RETAINED PROFITS		<u>2,525,885</u>	<u>2,513,749</u>

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE PADDINGTON
WOOLLAHRA R.S.L. SUB BRANCH**

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical standards.

Auditor's Opinion

In our opinion, the financial report of Paddington Woollahra R.S.L Sub Branch presents fairly, in all material respects the financial position of Paddington Woollahra R.S.L Sub Branch as of 31 December 2019 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

Basis of Accounting

Without modifying our opinion, we draw attention to note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Committee's financial reporting responsibilities under its Constitution. As a result, the financial report may not be suitable for another purpose.



Neil Watson
Partner
KLM Accountants

Dated 10 February 2020

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE PADDINGTON WOOLLAHRA R.S.L. SUB BRANCH

Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of Paddington Woollahra R.S.L Sub Branch, which comprises the balance sheet at 31 December 2019, the income statement, a summary of significant accounting policies, other explanatory notes and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The committee of the Sub Branch is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are consistent with the financial reporting requirements of the Sub Branch's Constitution and are appropriate to meet the needs of the members. The Sub Branch's responsibilities also include establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

PADDINGTON WOOLLAHRA R.S.L SUB BRANCH
ABN: 29 574 391 913

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 DECEMBER 2019

Note 1: Statement of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of Paddington Woollahra R.S.L. Sub Branch. The committee has determined that the Sub Branch is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following is a summary of the material accounting policies adopted by the Association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated:

	2019	2018
	\$	\$
Note 2: Cash Assets		
CTB - Premium Business Account	465,525	77,750
	465,525	77,750
Note 3: Investments:		
Current		
Transport Credit Union - Term Deposit 1	650,000	1,210,000
Transport Credit Union - Term Deposit 2	1,310,000	1,210,000
	1,960,000	2,420,000
Non-Current		
Deposit - Property	66,500	-
	66,500	-
Note 4: Receivables		
Accrued Income - Interest	1,256	2,599
	1,256	2,599
Note 5: Property, Plant and Equipment		
Furniture and Fittings - At Cost less Depreciation	29,692	8,265
Office Equipment - At Cost less Depreciation	1,339	304
Motor Vehicles - At Cost less Depreciation	5,863	6,701
	36,894	15,270
Note 6: Current Liabilities		
Payables and Accruals	4,290	1,870
	4,290	1,870

PADDINGTON WOOLLAHRA R.S.L SUB BRANCH
ABN: 29 574 391 913

BALANCE SHEET AS AT 31 DECEMBER 2019

	Note	2019 \$	2018 \$
CURRENT ASSETS			
Cash Assets	2	465,525	77,750
Investments	3	1,960,000	-
Receivables	4	1,256	2,599
TOTAL CURRENT ASSETS		<u>2,426,782</u>	<u>80,349</u>
NON-CURRENT ASSETS			
Investments	3	66,500	-
Property, Plant and Equipment	5	36,894	15,270
TOTAL NON-CURRENT ASSETS		<u>103,394</u>	<u>15,270</u>
TOTAL ASSETS		<u>2,530,175</u>	<u>95,619</u>
CURRENT LIABILITIES			
Payables and Accruals	6	4,290	1,870
TOTAL CURRENT LIABILITIES		<u>4,290</u>	<u>1,870</u>
TOTAL LIABILITIES		<u>4,290</u>	<u>1,870</u>
NET ASSETS		<u>2,525,885</u>	<u>93,749</u>
MEMBERS' FUNDS			
Retained Profits		2,525,885	2,513,749
TOTAL ACCUMULATED FUNDS		<u>2,525,885</u>	<u>2,513,749</u>

PADDINGTON WOOLLAHRA R.S.L SUB BRANCH
ABN: 29 574 391 913

COMPILATION REPORT TO
PADDINGTON WOOLLAHRA R.S.L. SUB BRANCH

We have compiled the accompanying special purpose financial statements of Paddington Woollahra R.S.L Sub Branch, which comprise, the Detailed Profit & Loss Statement for the year then ended, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1.

The Responsibility of the Committee Members of Paddington Woollahra R.S.L Sub Branch

The Committee Members of Paddington Woollahra R.S.L Sub Branch are solely responsible for the information contained in the special purpose financial statements and have determined that the significant accounting policies adopted as set out in Note 1 to the financial statements are appropriate to meet their needs and for the purpose that the financial statements were prepared.

Our Responsibility

On the basis of information provided by the Committee Members of Paddington Woollahra R.S.L Sub Branch we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Committee Members provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The special purpose financial statements were compiled exclusively for the benefit of the Committee Members of Paddington Woollahra R.S.L Sub Branch. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



Neil Watson
Partner
KLM Accountants

Dated 10 February 2020

PADDINGTON WOOLLAHRA R.S.L SUB BRANCH
ABN: 29 574 391 913

DETAILED PROFIT & LOSS STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2019

	2019	2018
	\$	\$
INCOME		
Interest Received	57,913	57,067
Sundry Income	642	20
TOTAL INCOME	<u>58,555</u>	<u>57,087</u>
EXPENSES		
Administration and Meeting Expenses	-	1,340
Advertising/Website Expenses	-	6,600
Accommodation, Travel and Bus Expenses	3,094	3,109
Accountancy and Audit Fees	4,290	5,610
Uniforms, Blazers, Ties & Clips	-	3,927
Cabcharge	1,364	-
Donations	5,383	5,000
Meetings, Entertainment and Functions	5,179	8,126
E.M.D.C. Expenses	1,610	924
Flowers, Wreaths and Gifts	2,525	2,573
Bank Charges	18	22
Insurance	1,178	965
Investment property costs	1,450	-
Legal Fees	-	2,098
Mortality Payments	-	5,971
Printing, Postage and Stationery	3,116	2,435
Reveille and Capitation Fees	1,026	1,621
Repairs and Maintenance	5,139	6,994
Travel & Entertainment	8,964	541
Motor Vehicle Expenses	-	181
Telephone	-	458
Welfare Expenses	34	175
TOTAL EXPENSES	<u>44,368</u>	<u>58,670</u>
Depreciation and Amortisation	2,051	1,174
SURPLUS (DEFICIT)	<u>12,136</u>	<u>(2,757)</u>